

Murder Mystery Events Shared Party Booking Form 2011

Thank you for choosing MurderMysteryEvents.com please complete the form fully:

Name of booker: _____

Company (if applicable): _____

Please enter your correspondence address below, if paying by card this must be the same as your billing address:

Address:

Post Code:

Telephone:

Fax:

Email:

Name of Venue	
City	
Date of Event	
Reference (see website)	
Dinner only or plus B&B?	Dinner only / Plus B&B package (delete as appropriate)
Number of Twins/Doubles?	Twins Doubles
Number of guests attending:	
Cost per person:	
Handling fee:	Add £5 to your total booking.
Total amount due:	

Payment Terms:

**£20 non-returnable deposit per person to secure you reservation
Full & final payment 1 month prior to the event**

How to Pay:

Tick the one you choose

pay by Credit Card:
5% processing fee added on credit cards

Name on card: _____

Card type: visa visa debit mastercard amex maestro

Valid from: _____ Expires: _____ Issue No.: _____ CCV code: _____
Last 3 digits on back of card (5 on amex)

Card Number: _____

I agree to pay the total amount on the booking form plus a 5% processing fee

pay by Cheque:

I enclose a cheque for £_____ payable to "Murder Mystery Events Limited" for the deposit and will send cheques as agreed in the payment terms above.

I agree to the Terms and Conditions attached and to the initial details as listed above. I understand there is a no refund or exchange policy on tickets to the above detailed event.

Signed _____

Date _____

Name: _____

Position _____

Please fax to 0871 471 0073 or post to:

Shared Party Bookings
Murder Mystery Events Limited
40 Arthurs Bridge Road
Woking
Surrey GU21 4NT

Terms & Conditions

The following terms and conditions of contract apply from the date of this booking form. Written confirmation of a booking by the booker implies acceptance of these terms and conditions.

In these terms and conditions, the expression "the producer" means Murder Mystery Events Limited Registered Office:: 5 Chertsey Road Woking Surrey and the expression "the booker" means the person, firm or company as named on the booking form contracting the services of Murder Mystery Events Limited.

- 1) All invoices must be paid in full before we provide service. Murder Mystery Events Limited reserves the right to cancel the event if full payment is not received by the due date.
- 2) Payments should be received in accordance with the dates stated on the invoice. Late payments incur an automatic 20% surcharge if payment is not received by the due date, which is calculated on the total invoice value.
- 3) The producer reserves the right to charge interest at a rate of 8% on the amount of an invoice which is outstanding after one month from the date of the invoice, and will generally do so where proceedings must be issued for recovery, or there is otherwise delay in payment.
- 4) All items referred to herein are exclusive of any VAT or any similar tax that may be applicable at the relevant rate then in force.

▪ **Cancellation:**

- 5) Cancellations must be confirmed in writing. Cancellations are subject to a cancellation fee, such cancellation fee to be calculated on the total invoice price as follows:
 - **Cancellations are non-refundable**
 - **DEPOSITS are non-returnable in any event**
- 6) A variation to the Murder Mystery Event date and/or time schedule as set out above will be treated as a cancellation unless agreed in writing by the producer.
- 7) The producer may agree to waive or vary cancellation terms at their discretion.
- 8) Money may not be refunded a credit note may be issued at the producers discretion.
- 9) Should the producer cancel an event due to low attendance the booker may choose an alternative date or a full refund made via the original payment method.
- 10) The producer will make no further payments for any consequential loss suffered by the booker should an event be cancelled.

▪ **At the Event:**

- 11) If a guest behaves inappropriately and/or causes damage or injury to the venue and/or other guests or the performers, the venue management and/or producer can ask the guest to leave the event and/or venue and will take appropriate action to enforce this right the producer reserves the right to abandon the performance with no recompense to the booker.
- 12) The venue management and/or producer retain the right to refuse admission.
- 13) **Unauthorised sound, video and cinematic recordings of events are not allowed in any circumstances and such recordings will be confiscated and cancelled.**

▪ **Serving of notices:**

- 14) Any notice which the booker may desire or be required to give to the producer hereafter shall be deemed to be duly given if sent by special delivery to the producer and any notice which the producer may desire to be required to give to the booker hereafter shall be

deemed to have reached the party for whom it was intended at the time when in the ordinary course of post it should have been delivered, and in proving service by post it shall be sufficient to prove that the notice was addressed in the prescribed manner and was registered.

▪ **Special Provisions:**

- 15) Murder Mystery Events Limited will not be held responsible for non appearance of artists due to events outside of it's control including, but not limited to, inclemency, civil unrest, industrial action or any situation of force majeure.
- 16) The producer reserves the right to change any detail to the advised programme without notice.
- 17) This agreement shall be null and void in the event of any public disaster, riots, civil disorder, Royal demise, epidemic, fire, Act of God, or any other accident or in the event of the producer not being available for performances due to the withdrawal or suspension of any licences or by reason of any unavoidable alteration or other work required to be done by the producer or by reasons of any strike or lock-out of any workmen, musicians, artists or staff which interferes with the working of the producer or on account of any cause outside the control of the producer and no compensation or other sum shall be payable to the booker in respect of any period during which the producer's services are not available.
- 18) The producer reserves the right at any time by notice in writing served on the booker to terminate this agreement to supply services forthwith if the booker shall commit a material breach of any of the terms or conditions, shall be unable to pay his debts as they fall due or being a Company shall enter in liquidation or being an individual or partnership he or any partner shall commit an act of bankruptcy or enter into any competition with his creditors or suffer any distress or execution to be levied on its or his goods. Any such termination shall be without prejudice to any claim by the booker for damage arising from breach of this agreement.
- 19) Where the producer signs a contract issued by the booker in addition to this agreement all additional non-conflicting clauses contained therein shall be accepted as forming part of this agreement where there is a conflicting clause the clause in this agreement will be deemed the operable one unless otherwise agreed in writing by the producer.
- 20) Nothing herein contained shall be deemed to constitute a partnership between the parties
- 21) This agreement shall be governed by English Law and save as otherwise expressly proved in the agreement the parties agree to submit to the jurisdiction of the English Courts.
- 22) **No amendments to be made to this agreement. Written amendments to this agreement are not valid. Any amendments shall be made by the producer redrafting the terms and conditions.**
- 23) **No variation to this agreement shall be effective unless in writing and signed by, or on behalf of the producer.**

▪ **Arbitration:**

Any dispute arising out of this agreement may be decided by mutual consent. If the parties shall not so agree then the parties reserve their right to resolve any such dispute by proceedings in the Courts of England.

▪ **Conclusion:**

This document reflects the terms and conditions verbally agreed between the parties. These terms and conditions apply to all future services provided by the producer. The producer reserves the right to change the terms and conditions and will inform the booker of any such change in writing.